

20 | Golf Events 20 | Package



River Spirit
Golf Club

(403) 246-4776 ext. 2
events@riverspiritgolf.com

Dear Event Planner,

Thank you for considering River Spirit Golf Club for your next golf outing. We have assembled a team of customer service driven individuals with a wealth of experience to guarantee you an enjoyable day. Let us help you organize your next event.



Conveniently located off Highway 8, west of Calgary; approximately 30 minutes from downtown, River Spirit lies nestled in the outskirts of the Rocky Mountains. The Elbow River and Millburn Creek both wind their way through the course, providing a breathtaking backdrop to many of River Spirit's 'signature' holes.

Whether you're playing the Millburn, the Spirit, or the Cattails nine, River Spirit's 27-hole layout offers a choice of four sets of tees to ensure an enjoyable round of golf for golfers of all skill levels. A 325-yard driving range complete with grass tees, five target greens, bunkers, and two practice putting greens will help minimize unwanted strokes on the golf course.

Our restaurant amenities include a 45-seat restaurant and lounge and a 40-seat patio located in our clubhouse with a spectacular panoramic view overlooking the Rocky Mountains. Our 4000 square foot Marquee Center can easily accommodate functions from 40 to 260 people for your tournament or your special event.

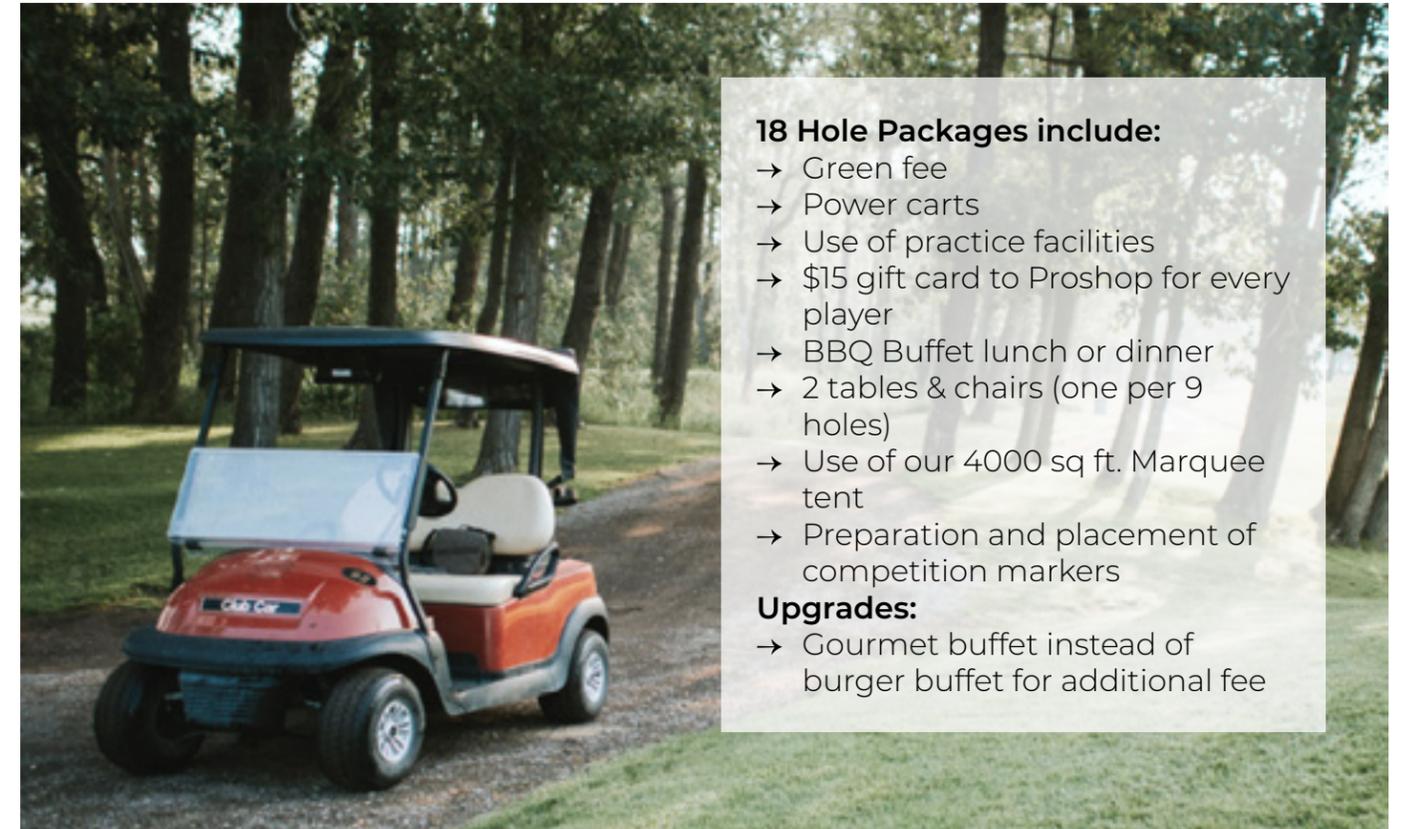
Our Tournament Package is designed to help you plan a successful event with ease. Take some of the stress out of your planning by letting us help you with prizes, tee gifts, corporate giveaways, etc.

Please take the time to review the contents and feel free to contact us at your convenience to discuss available dates and any questions you may have.

Sincerely,
River Spirit Events
events@riverspiritgolf.com
403 246-4776 ext. 2



18 HOLE PACKAGES



18 Hole Packages include:

- Green fee
- Power carts
- Use of practice facilities
- \$15 gift card to Proshop for every player
- BBQ Buffet lunch or dinner
- 2 tables & chairs (one per 9 holes)
- Use of our 4000 sq ft. Marquee tent
- Preparation and placement of competition markers

Upgrades:

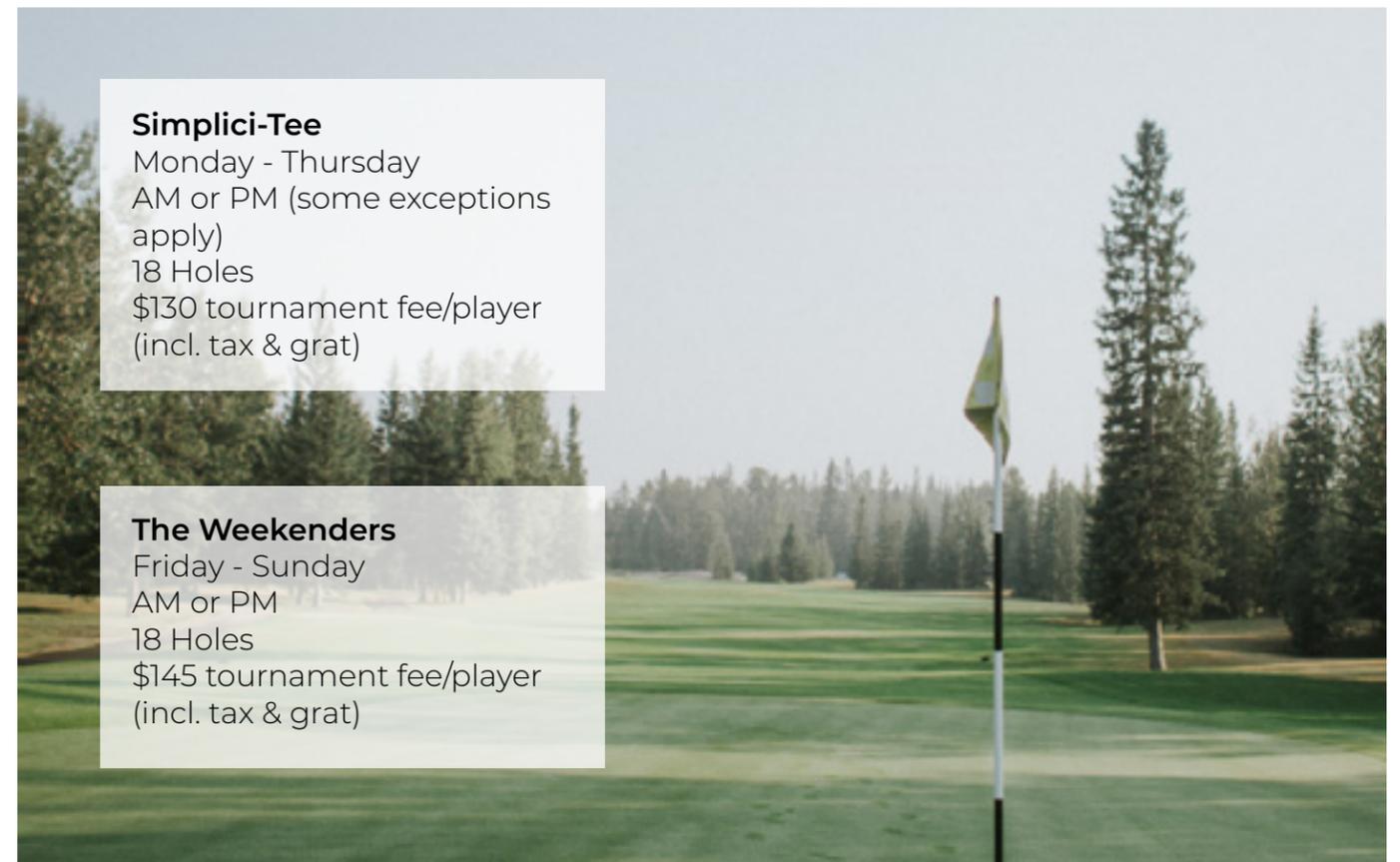
- Gourmet buffet instead of burger buffet for additional fee

Simplici-Tee

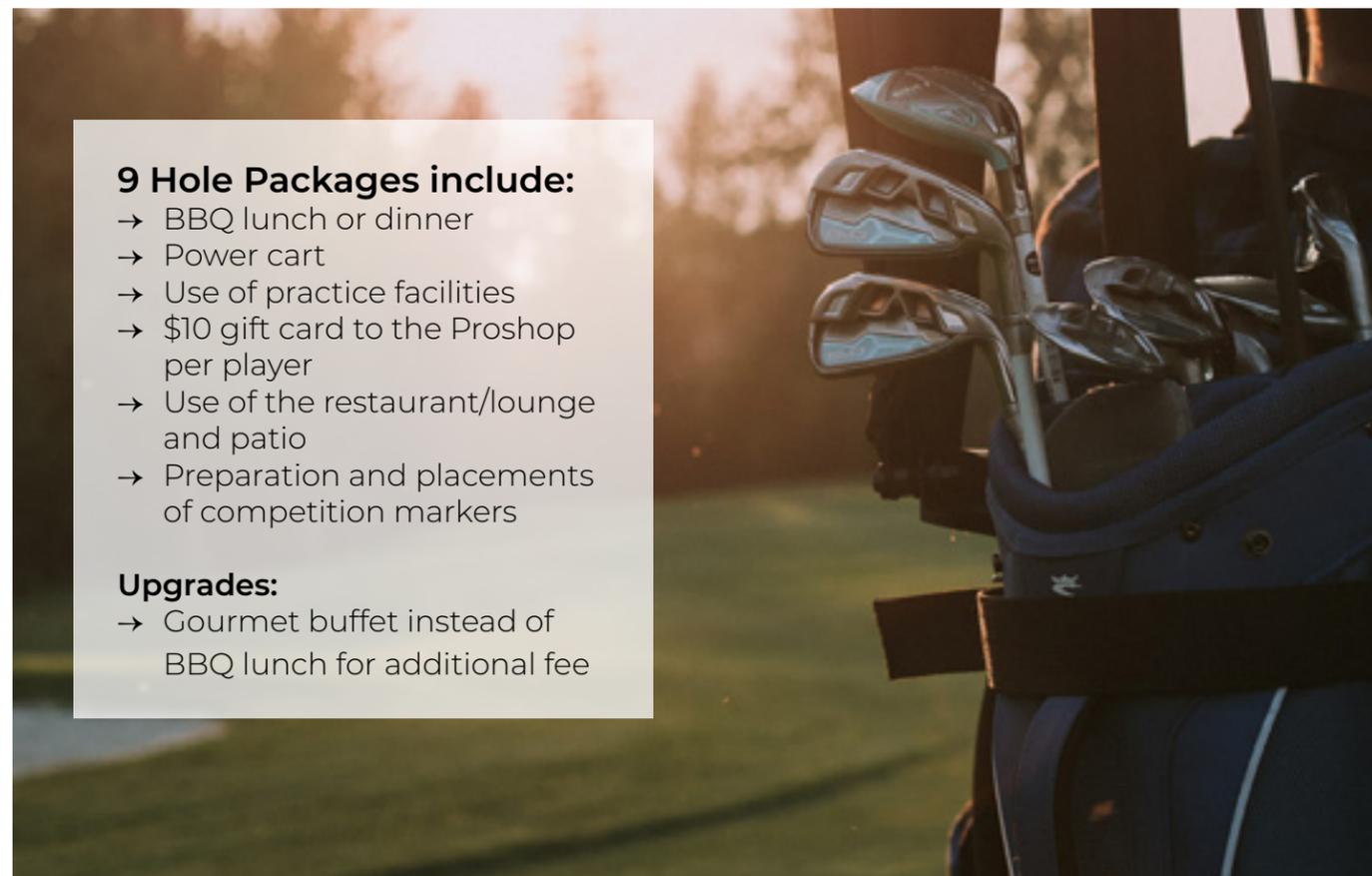
Monday - Thursday
AM or PM (some exceptions apply)
18 Holes
\$130 tournament fee/player
(incl. tax & grat)

The Weekenders

Friday - Sunday
AM or PM
18 Holes
\$145 tournament fee/player
(incl. tax & grat)



9 HOLE PACKAGES



9 Hole Packages include:

- BBQ lunch or dinner
- Power cart
- Use of practice facilities
- \$10 gift card to the Proshop per player
- Use of the restaurant/lounge and patio
- Preparation and placements of competition markers

Upgrades:

- Gourmet buffet instead of BBQ lunch for additional fee

FORMATS



9 or 18-Hole Modified Shotgun OR Crossover
28 - 72 players

18-Hole Shotgun (2 courses)
72 - 216 players

27-Hole Shotgun (3 courses)
176 - 216 players



Corporate Appreciation

Monday or Thursday
9 Holes
\$90 tournament fee per player (incl. tax & grat)

Easy Peasy Package

Weekdays, AM or PM
(Some exceptions apply)
Weekends, after 3pm
9 Holes
\$115 tournament fee per player (incl. tax & grat)

MENUS

BREAKFAST

- \$10 THE SPIRIT SANDWICH**
Scrambled eggs, cheddar cheese w/ ham, bacon or sausage on a kaiser
Coffee, tea, assorted juices
- \$12 GET IN THE SPIRIT**
Assorted pastries and muffins, fresh fruit, yogurt parfait bar
Coffee, tea, assorted juices
- \$15 THE FULL SPIRIT**
Scrambled eggs, ham, bacon and sausage, yogurt, fruit, muffins
Coffee, tea, assorted juices

All menu prices are reflected at a per person rate | Prices are subject to 18% gratuity

MENUS CONT.

LUNCH

- \$12 CATTAILS BOXED LUNCH**
Fresh sandwich (ham, roast beef, turkey, tuna and egg salad), fresh fruit, potato chips
Bottled water
- \$16 BISTRO LUNCH BBQ**
Alberta beef burgers, chicken breast, caesar salad, kettle chips, gourmet toppings
Bottled water
- \$16 SPIRIT BURGERS & BRATS**
Spolumbo's Italian sausage, Alberta beef burgers, caesar salad, kettle chips, gourmet toppings
Bottled water

DINNER

- incl. GOURMET BBQ**
Grilled Alberta beef burgers and chicken breast, caesar salad, potato salad, baked beans, gourmet topping bar, assorted cheeses
- \$15 CARVED ROAST BEEF**
Slow roasted Alberta beef, herb roasted baby potatoes, seasonal vegetables, caesar salad, spirit greens, dinner rolls and butter, gravy and horseradish



ADDITIONAL OPTIONS

- Pasta Bar Add \$15/person
- Chicken & Ribs Add \$20/person
- Prime Rib market price
- 8 oz NY Steak market price

DESSERT

- Fruit platters & squares Add \$7/person
- Gluten Free options Add \$10/person

PACKAGE

- Simplici-Tee \$130/player
- The Weekenders \$145/player
- Easy Peasy Package \$115/player
- Corporate Appreciation Package \$90/player

Number of players:

FOOD & BEVERAGE

BREAKFAST

CHOOSE ONE

- The Spirit Sandwich
- Get in the Spirit
- The Full Spirit

BAR SERVICE

- Open Bar
- Subsidized Bar
- Cash Bar

LUNCH

CHOOSE ONE

- Cattails Boxed Lunch
- Bistro Lunch BBQ
- Spirit Burgers & Brats

DINNER

CHOOSE ONE

- Gourmet BBQ
- Carved Roast Beef

ADDITIONAL OPTIONS

- Pasta Bar
- Chicken & Ribs
- Prime Rib
- 8oz NY Steak
- Fruit Platters & Squares
- Gluten free dessert options

THEMES

Here at River Spirit, we pride ourselves on offering an unparalleled golf experience. Whether you're playing 9 holes, 18 holes or even all of the 27 holes we offer, we try to make every round exciting. We're always improving and that's why we're so excited to offer even more this year.

We love golf and that shouldn't come as a shock to anyone. But we know better than anyone that a long day out on the course can get repetitive and boring. This year, we want to switch things up and create an experience that goes above and beyond your typical golf tournament. We want to make your tournament memorable; we want it to stand out. We want to make it into an event.

What's the difference between a regular tournament and an event? First, you get a theme. Maybe you want a tropical experience, and to that we would say: It's 5 o'clock somewhere! If that's not for you, we can put your stamina to the test

through the River Spirit Olympics. It's your day and you can play how you want to!

Next, we'll deck the place out and immerse you in our theme. Celebrate with us during the opening ceremony of River Spirit Olympics before you head out on the course

and play for your country. When you're finished, come back to the Olympic Village for a replenishing meal. Or get out in paradise for a relaxed game and return to the beach house for lunch or dinner!

Finally, prepare for some added fun. We'll add a corresponding themed hole and other prepare activities at the events tent when you're finished your round.

Golf can be just golf anywhere, but at River Spirit we're offering a unique experience. Adding a theme to your event can create a sense of inclusion for everyone, even if some of your player aren't avid golfers. This is your chance to inspire your clients, staff, donors and friends and change the way they see golf.



Themes:
Margaritaville
River Spirit Olympics

\$250 fee includes:
Themed decor, on course themed games,
themed tee gift, other additional surprises

Tournament Contract

The Tournament Host agrees with River Spirit, to comply with and be bound by the following conditions, policies, and procedures:

DEPOSIT AND PAYMENT INFORMATION

Tournaments will be confirmed only by receipt of the deposit. For tournaments that are over 72+ we will require upon booking a deposit of 25% of the estimated total of the tournament cart fees, green fees and meal. This is required to guarantee tournament date to be held. 56-72 players will require a \$2,000 deposit and 56 or less will be \$1000 at the time of booking to guarantee your tournament date and will be held and applied towards the final invoice. **Deposits are non-refundable in the event of a cancellation.**

- A second deposit payment equal to 50% of the estimated total including tournament cart fees, green fees and the meal **is due 14 days prior** to your tournament date. **There will be a 10% administration fee if not paid 14 days prior.** Invoices will be sent out **24 days in advance.**
- Once Food & Beverage and Golfing numbers are confirmed **ten (10)** days prior to the event you will be notified of the outstanding balance. On the day of your event, you will be invoiced for your tournament balance. Final payment is due the day of event or upon the day you received the invoice. Any outstanding charges incurred the day of event will be invoiced following the event. These outstanding charges are due upon receipt of invoice.

Sponsor hole invoices are required to be paid **seven (7) days** prior to the event to confirm the stock that has been purchased through us for their hole.

TOURNAMENT DAY

- River Spirit Golf Club will not be held responsible in any way, for any damage to or loss of any articles left by the customer or his/her guests on the premises prior to, during, or following the event.
- River Spirit Golf Club will not be liable for any damages or injuries to persons or property resulting from golf balls, golf carts, theft, Acts of God (fire, wind/storms etc.). Any damage to grounds, buildings, golf carts or equipment, etc. caused by the organizer or their guests will be charged to the organizer.
- **Power Carts are included with the tournament fee.** Should you require additional carts, for organizers, volunteers etc, please reserve extra carts at the time of booking. Additional carts are subject to availability. Extra carts are billed at \$39 per cart including GST.
- Power carts must obey course rules regarding access to fairways. Course Marshals and Starters have sole authority on the golf course. Please obey all instructions or requests.

River Spirit has a fleet of 95 power carts. For every player above 190 you will be charged an additional \$17.00 cart fee per person. Should your booking require volunteer or other carts above the 95 carts available, you will be billed \$30.00 per cart.

FOOD & BEVERAGE GUARANTEE

- The menu and estimated number of players and guests must be provided a minimum of **two (2) weeks** in advance of the event.
- The guaranteed number of players and guests that require meals, along with all specialty meals and requirements must be confirmed a minimum of **one (1) week** prior to the event, otherwise the original estimated number will be used as the guarantee. Charges will be based on the guaranteed number or the actual number on the day of the event, whichever is greater.
- All events will be prepared for a limited number of additional guests over the guaranteed number.
- Any overage above the guaranteed number will be accommodated to the best of our ability. Such increase will be subject to additional charges.

MENU POLICIES

- **River Spirit** will be the sole supplier of all food and beverages for the event in order to maintain quality control in accordance to Calgary Health Authority.
- Allergies and food sensitivities can be accommodated. All **specialty meals and requirements** must be

- provided **one (1) week** in advance of your event and are subject to standard club pricing.
- In accordance with the Alberta Gaming and Liquor Commission (AGLC) and Health and Safety regulations, all food and beverages are prohibited from being removed from the premises.
- Any additional food and beverage requests that are not included in the tournament package offer will be subject to 18% gratuity and 5% GST. All prices are subject to change without notice.

ON-COURSE FOOD & BEVERAGE POLICIES

- **River Spirit** offers a variety of **on-course** services to enhance your tournament and will work with sponsors to directly coordinate and support all requirements.
- **River Spirit** will be the sole supplier of all alcoholic beverages in all licensed areas as they must be purchased under our Liquor License. According to the Alberta Gaming and Liquor Commission Regulations (AGLC) laws, tournaments are permitted to **one (1)** alcohol hole per 9 holes and all unauthorized alcohol will be confiscated.
- All alcoholic or non-alcoholic beverages, including donations, must be purchased and supplied through **River Spirit** for all tournaments. All product information, including amount of product and storing directions must be communicated a minimum of **three (3) weeks** in advance. River Spirit will not be held responsible for any damages or delivery concerns of any donated products.
- All on-course holes that require alcoholic services must have a **River Spirit Pro-Serve Certified** employee serve the guests. A labour fee of \$15.00 per hour will be charged for on course holes selling less than \$600.00 in total sales.
- **River Spirit** is responsible for all beverage sales and service in accordance with the AGLC and will be the sole supplier of all alcoholic beverages served in all licensed public areas of the facility. In accordance with the AGLC, removal of liquor from the facility is not permitted.
- It is **illegal** to bring outside alcohol to River Spirit in accordance with AGLC policies. In such cases, it will be confiscated by River Spirit Personnel. Confiscated items will not be returned. The player and/or host of the event will be held responsible and subject to a fine and/or removal from the property. Each violation will be evaluated on a case-by-case basis.
- Glass bottles, personal coolers or other receptacles are not permitted on River Spirit property.
- Sponsors catering their own food hole(s) must fall under a food service that is not comparable to anything that **River Spirit** offers and will be required to provide a **food permit** if we should so request alleviating any responsibility to **River Spirit** in relation to the Calgary Public Health and Safety Act. Otherwise **River Spirit** will be pleased to work directly with the sponsor to provide all food purchases requested along with the applicable charges. *All sponsors approved for catering will be charged a \$3.00+ per player service charge.*

ADDITIONAL FOOD & BEVERAGE POLICIES

- All decorations, signage, promotional materials, candles or equipment used on the food and beverage facilities must be pre-approved by **River Spirit** and must meet all fire and safety regulations as per city bylaws (NO confetti).
- **River Spirit** does not permit any article to be fastened onto the walls of the marquee centre, ceiling or electrical fixtures. The use of tacks, nails, screws, bolts or any tools which could mark the floors, walls, or ceiling is prohibited. The use of confetti is also not permitted on club property. The client will be held responsible for all damages to club premises by the organizer, guests or independent contractors on their behalf during the duration of the event. A fee may be applied to the final invoice to cover any damages
- All personal effects, decorations and equipment must be removed from the marquee centre at the end of the event by the organizers. **River Spirit** will dispose of any decorations left behind, unless arrangements have been made prior to the event. **River Spirit** is not responsible for damage or loss of any articles left in the facility prior to, during or following the event by the organizer or guests.
- Space for the event is booked only for times indicated. Should additional supplier or décor **set-up** and dismantle times be required, please specify at time of booking and accommodations may be made based on availability. All guests and entertainers are required to clear the room by **12:00am** and **River**

Spirit reserves the right to alter closing times.

- River Spirit is in full support of responsible drinking and encourages its guests to arrange for alternate drivers. Should guests leave their vehicle on our property, the parking lot gates will be locked overnight with no wguarantee of opening for vehicle pick up prior to the next business day.

CONFIRMATION FOR NUMBER OF PLAYERS:

- The Maximum number of players must be conveyed to the Tournament Coordinator at the time of booking.
- **THREE (3) WEEKS** notice must be given in the event that there is a change in format. If you have booked a shotgun and you wish to change the format from a 27 hole shotgun to an 18 hole shotgun, or from an 18 hole Shot gun to regular tee times, then you must notify the Tournament coordinator of this change. Failure to provide THREE (3) WEEKS notice will result in the tournament being charged for the required minimum to have that shotgun start.
- The Tournament deadline for any changes to the confirmed number of players and power carts is 10 days prior to the tournament. ***If these changes are not conveyed to River Spirit, Ten (10) days in advance, then the original number of players and power carts becomes your guarantee (whichever is greater) and invoices, shall be based on those numbers.***
- The tournament list of teams/groupings must be emailed to River Spirit a minimum of 2 days in advance of the event.
- **Should the Tournament numbers differ greatly from the original booking, River Spirit reserves the right to change the Tee Off start time, format, or course rotation.**

PLEASE NOTE THAT ALL CHANGES MUST BE CONFIRMED IN WRITING EITHER BY FAX OR EMAIL.

WEATHER

In the event of inclement weather, the event is expected to continue - unless the course is closed by the Superintendent. River Spirit Golf Club reserves the sole right to determine when and if play is to be cancelled due to weather. In the event that play is cancelled a rain check will be issued for each player.

The Pro Shop Gift Certificates and the meal portion will be awarded/served as per the booking and the banquet will still be held.

Please be aware, that due to weather, the actual start times may be delayed in the case of frost, rain etc.

DRESS CODE

Standard golf attire is in effect. Denim jeans or Denim jean shorts are not acceptable. It is the responsibility of the tournament organizer that the dress code is strictly adhered to.

TERMS OF PAYMENT:

Full payment of confirmed number of players is due day of event prior to teeing off. Any outstanding expenses incurred the day of or after the event will be invoiced to the organizer and payment will be due upon recieval.

Please Sign and Date this form, and return along with your Tournament Contract Application and deposit.

Tournament Organizer

River Spirit Officer

Date

The tournament date will NOT BE RESERVED until DEPOSIT IS RECIEVED.

Mandatory Deposit Information

Deposit amount: _____

CHEQUE VISA AMEX MASTERCARD

I hereby authorize my above deposit to be charged to the below credit card.

Card #: _____ Expiry Date: _____

Name on Card: _____

*Signed Authorization: _____

*This signature authorizes River Spirit Golf Club to charge the above noted deposit amount to the credit card as authorized, as well as, **any outstanding charges or damages** that may occur the day of the actual event.

Tournaments will be confirmed only by receipt of the deposit. \$1000 or \$2000 deposit is required at the time of booking to guarantee your tournament date. This amount will be held and applied toward the final invoice. **Deposits are non-refundable in the event of a cancellation.**

Email the contract and application to: **events@riverspiritgolf.com**

I/we agree to pay the 2020 River Spirit Golf Club Tournament Fee of _____, ____ (initial)

Please note that for the balance of the tournament payments, River Spirit Golf Club requires payment by **cheque or a 3% service charge will be applied if paid by credit card**

Name of Tournament: _____ Date: _____

Tournament Organizer

Signature

Date

OFFICE USE ONLY

Deposit processed by: _____ Date deposit received: _____